TUSAYAN FIRE DISTRICT
JOB DESCRIPTION

Firefighter & EMT-B or Firefighter & Paramedic

Duties to include:

- Fire-fighting duties and EMS assignments as directed and assigned by Fire Chief and/or EMS Coordinator/Assistant Chief. (Fire-fighting duties include, but not limited to: houses, buildings, automobiles, forest, and brush. EMS duties include, but not limited to: extraction of stranded victims from dangerous situations, including burning buildings, administer medical aid and CPR to victims before ambulances have arrived, assist in traffic accidents, bomb threats, clean up after rescue operations and extinguishing fires.
- Knowledge of organizational structure, along with tracking and maintaining proper documentation of training, equipment and safety procedures on all apparatus.
- To insure that you meet all state and national requirements when on wild land, structural fire assignments, along with meeting all state and national EMS requirements.
- Operation and knowledge of different station apparatus.
- Knowledge of fire hydrants, including frequent testing to ensure availability of water at fire scenes.
- Conducting building surveys and inspections for hazards and enforcement fire codes.
- Be familiar with and maintain state and national protocols, along with familiarization and knowledge of TFD Standard Operating Guidelines.
- To understand the purpose of the Tusayan Fire District is to serve the visiting public and residents: through fire prevention, public education, emergency response.
- To understand that the station, grounds, apparatus and equipment are kept clean and in good working order. Ensures operation of equipment by completing preventive maintenance requirements and notifying supervisor of any needed repairs.
- Understand that as a member of TFD you must maintain a professional demeanor at all times with the public.
- Computer skills and report writing experience are mandatory. Insure that all reports are completed in an accurate, professional and timely manner.
- Monitor proper utilization of policies, procedures, objectives, quality improvement measures, safety standards.
- Provide continuous effort to improve operations, decrease turnaround times, and streamline work processes and work cooperatively and jointly to provide quality seamless customer service.
- Work with NPS structural, EMS and wildland fire divisions, Grand Canyon Airport fire, EMS, Coconino County Sheriff and Kaibab National Forest wildland crews to improve interagency training, and mutual aide to provide better outcomes/results.
- Enhance the professional growth of self and community through participation in educational programs.
- Maintains strict confidentiality and uses discretion in all areas at all times.
- Participate with community EMS, Fire and Disaster activities/drills.
- Maintain current certifications/licenses as required to maintain work status, including CE Hours. Seeking EMT through online services or any external training available.
- Performs other related duties and duty nights as assigned or requested by the Fire Chief, Assistant Chief, Officers or Board of Directors.
- Contributes to team effort by accomplishing related results as needed.
- Violations of any of the duties and requirements listed above can be cause for termination or demotion.

Work Status:
Shifts: 1 weekly 48 hour shift, 0800 to 0800 (48 hours later); based on an annual average of 2,132 hours. On occasion, additional shifts may be assigned.
Status: Non-Exempt.
Housing: The Firefighter/EMT will stay at the Tusayan Fire Department. Housing is not provided with the position.

Special Requirements:
Valid Arizona Driver's License.
Ability to work after hours, weekend shifts, holidays, or command duty as assigned.
Ability to pass a background investigation.

Benefits and Compensation:
Generous health insurance package including health, dental, vision, and life insurance
Retirement benefits under Arizona State Retirement System (ASRS).
Vacation and sick time.

Salary:
$27,716 to 29,432 [DOQ].

Email resumes to gbrush.tfdgc@outlook.com ,
or mail to:

Chief Greg Brush
Tusayan Fire Department
PO Box 3625
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